

Application for a New Premises Licence

McCAFFERTY'S BAR, 99 HIGH STREET, BRENTWOOD CM14 4RR

APPENDIX D

Agreed Operating Schedule Conditions

Essex Police (Licensing)

Mr Simon Barnes

Paula Hammond

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Sent: 20 July 2022 08:38
To: Licensing
Subject: BRE - NEW GRANT - McCafferty's
Attachments: Re: EXTERNAL - Re: Premises Licence Application - McCafferty's, High Street, Brentwood

Follow Up Flag: Follow up
Flag Status: Completed

Good Morning,

I am writing to you in relation to the above noted application for a new Premises Licence. Essex Police has considered this application and have concerns relating to the Crime & Disorder and Public Nuisance licensing objectives in relation to the hours and activities requested.

We have discussed these concerns and have agreed with the applicant (acceptance email attached) the following conditions to be added to the licence.

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system that at all times complies with the below requirements:
 - a. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - b. CCTV cameras shall cover all public areas including all entrances and exits and all areas where the sale of alcohol takes place;
 - c. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of {31} days;
 - d. At all times, whilst the premises is open for licensable activities, there are members of staff able to immediately provide viewable copies of recordings to the police or licensing authority staff upon reasonable request;
 - e. The recording equipment and data storage devices shall be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with;
 - f. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant: in the event of any failure, this will be recorded immediately.
2. Signs must be displayed at all entrances {and exits} advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities.
3. An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.

The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:

 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received concerning crime and disorder
 - d. any incidents of disorder
 - e. all seizures of drugs or offensive weapons
 - f. any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence

The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least {12} months from the date of the last entry.

4. When the premises is open for the sale of alcohol beyond midnight, there shall be a minimum of three SIA registered door supervisors on duty until at least 30 minutes after the premises has closed. One of which must be posted on the terrace area at all times that customers are present. At all other times the need for

door supervisors shall be assessed by the way of risk assessment and cognisance will be taken of any Police advice.

5. Where SIA licensed door supervisors are employed at the premises (either directly or via a third party) a check of the current validity of each door supervisor's licence shall be conducted via the SIA website at the commencement of employment at the premises and monthly thereafter and recorded in a log. This log shall be retained for at least 12 months after the last recorded check and be immediately provided to police or licensing authority staff upon reasonable request.
6. Where SIA licensed door supervisors are used at the premises a record shall be maintained (on the premises) which is legible and details:
 - a. The day and date when door supervisors were deployed;
 - b. The name and SIA registration number of each door supervisor on duty at the premises; and
 - c. The duty start and end time for each door supervisor.

This record shall be retained on the premises for 31 days and be immediately provided to police or licensing authority staff upon reasonable request.

7. All SIA licensed door supervisors engaged at the premises for the purpose of supervising or controlling queues or customers must wear high visibility jackets or armbands.
8. All door supervisors supervising the entrance to the premises and the Head Doorman (or person carrying out that function) will wear Body Worn Video Cameras (BWV). Recordings of BWV shall be retained for a minimum of 31 days and be made available to Essex Police or an authorized officer of the licensing authority upon reasonable request.
9. On commencement of initial employment at the venue, each door supervisor shall be briefed by both a head doorman and a management representative which covers use of force, the tone to be set etc. and a record made of who delivered the briefing and to whom. This briefing will be refreshed every six months and similarly recorded.
10. Where the premises is open for sale of alcohol beyond 01:00 hours the following day there shall be no admission of customers to the premises after 01:00 hours the following day, save for persons who have stepped outside to smoke. Notices to that effect (of a minimum size of 200mm x 148mm) will be displayed at the premises' exits.
11. The premises shall have in place and operate a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means.

This policy shall specifically include but not be limited to:

- a. Searching practices upon entry;
- b. Dealing with patrons suspected of using drugs on the premises;
- c. Scrutiny of spaces including toilets or outside areas;
- d. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
- e. Staff training regarding identification of suspicious activity and what action to take;
- f. The handling of items suspected to be illegal drugs or psychoactive substances
- g. Steps taken to discourage and disrupt drug use on the premises
- h. Steps to be taken to inform patrons of the premises drug policy/practices

A copy of this policy document shall be lodged with the police {and licensing authority}.

12. A written dispersal policy will be formulated and provided to the police and licensing authority which amongst other things details:
 - a. How patrons leaving the premises shall be directed away from the premises;
 - b. How patrons will be informed of the services of taxi and private hire operators;
 - c. What staff will be responsible for supervising those leaving the premises and how they will supervise such persons;
 - d. Any 'wind' down periods;
 - e. Methods to prevent re-entry to the premises;
 - f. How bottles and glasses will be prevented from being removed from the premises at closing time.
13. Best endeavours will be used to prevent customers from bringing bottles into the Licence Premises and to prevent them leaving with bottle or open containers.
14. No alcohol may be supplied by an individual unless that individual has the written consent of the Designated Premises Supervisor or other employed Personal Licence Holder. A written record of this consent must be retained on the premises at all times when such an individual

supplies or proposes to supply alcohol and be made available immediately upon reasonable request of the police or licensing authority.

15. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement (photo, name, date of birth and either a holographic mark or ultraviolet feature) and is either a:
 - a. Proof of age card bearing the PASS Hologram;
 - b. Photocard driving licence;
 - c. Passport; or
 - d. Ministry of Defence Identity Card.
16. The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force. At the point of sale, such signs shall be a minimum size of 200mm x 148mm.
17. Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.

I therefore wish these representations to be noted, should there be any other objectors for whom knowledge of these conditions may change their position Essex Police give their approval for these to be passed to them to assist in their considerations. This representation is conditional on that, should these conditions be added to the licence, we are content for this representation to be withdrawn.

Kind Regards



Simon Barnes (82011)

Licensing Officer – Brentwood & Thurrock

☎ 07773 935612

📍 Brentwood Police Hub, Town Hall, Ingrave Road, Brentwood CM15 8AY

APPLICATION SUMMARY BELOW

Licence	L4357576, BRENTWOOD BAR, Essex, 99 HIGH STREET, BRENTWOOD, ESSEX, CM144RR
Application Type	Premises Licence
Created By	PSE 42007077 Louise Carroll - 23/06/2022 09:48
Application Act	Licensing Act 2003
Applicant	LONDON CITY PUB GROUP LTD, G204 WESTON HOUSE ALLEN HOUSE BUSINESS CENTRE, MALTINGS STATION ROAD, SAWBRIDGEWORTH, ESSEX, CM219FP
Application Details	Premises Licence Application. Sale of alcohol (Both) Regulated Entertainment and Late Night Re Proposed DPS Michael Boyle
Licensing Authority	Brentwood Borough Council
Notice Received Date	23 Jun 2022
Objection	No
Reply Due	Reply Sent
Hearing Date	
Result Summary	
Application Status	Pending

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Paula Hammond

From: Lisa Gilligan <Lisa.Gilligan@freeths.co.uk>
Sent: 19 July 2022 14:11
To: Licensing Epping and Brentwood
Subject: Re: EXTERNAL - Re: Premises Licence Application - McCafferty's, High Street, Brentwood
Attachments: image001.jpg; image002.png; image003.png; image004.png; image005.png

Dear Simon,

My client has now confirmed that all of the conditions as set out below are agreed.

Kind regards

Lisa

Lisa Gilligan

Partner

T: 0345 272 5723
F: 0845 634 2596
M: 07810 812 019



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One Colton Square
Leicester LE1 1QH

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On 19 Jul 2022, at 11:04, Licensing Epping and Brentwood
<licensing.epping.and.brentwood@essex.police.uk> wrote:

Good Morning Lisa,

Thank you for your response.

If we can have a response that will be of course be useful, but if not I will submit an objection which I can withdraw should we reach agreement subsequently.

Kind Regards

Simon Barnes (82011)

Licensing Officer – Brentwood & Thurrock

☎ 07773 935612

📍 Brentwood Police Hub, Town Hall, Ingrave Road, Brentwood CM15 8AY

<image001.jpg>

From: Lisa Gilligan <Lisa.Gilligan@freeths.co.uk>

Sent: 19 July 2022 10:53

To: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>

Subject: EXTERNAL - Re: Premises Licence Application - McCafferty's, High Street, Brentwood

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Morning Simon,

I have chased my client this morning and whilst I await final instructions I anticipate agreement to the conditions you have outlined.

I will revert asap as I'm conscious of the deadline and hope we can agree the position ahead of 21/7z

Kind regards

Lisa

Lisa Gilligan

Partner

T: 0345 272 5723

F: 0845 634 2596

M: 07810 812 019

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Leicester LE1 1

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On 15 Jul 2022, at 14:41, Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk> wrote:

Good Afternoon,

My name is Simon Barnes, I am an Essex Police Licensing Officer with responsibility for the Brentwood area.

I am writing to you as the agent responsible for the named application, I have now considered the application in light of the recent site visit completed by my colleague in my absence. At this time I would like to propose the following conditions:

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system that at all times complies with the below requirements:

- a. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - b. CCTV cameras shall cover all public areas including all entrances and exits and all areas where the sale of alcohol takes place;
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 - b. Photocard driving licence;
 - c. Passport; or
 - d. Ministry of Defence Identity Card.
16. The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force. At the point of sale, such signs shall be a minimum size of 200mm x 148mm.
17. Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.

In forming these conditions I have taken into account the applicant's operating schedule, the initial plan supplied with this application and licences held in the local area alongside the licensable objectives.

Should your client find these conditions acceptable, please can you confirm by reply to this email with words to that effect. I welcome any discussion should these conditions not be accepted with the hope we can conclude this prior to the closing date of the consultation.

Kind Regards

Simon Barnes (82011)

Licensing Officer – Brentwood & Thurrock

<image001.jpg>

☎ 07773 935612

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